

Government of the People's Republic of Bangladesh
Ministry of Planning
Implementation Monitoring & Evaluation Division (IMED)
Sher-e-Banglanagar, Dhaka-1207
Tel: 9118354, Fax: 9180924
E-mail: jsbranch@imed.gov.bd, Website: www.imed.gov.bd

Request for Expression of Interest (REOI)

Contract Package No. # Sector-6/SR-18

01	Ministry/Division:	Implementation Monitoring and Evaluation Division
02	Agency:	Implementation Monitoring and Evaluation Division
03	Procuring Entity Name:	Secretary, Implementation Monitoring and Evaluation Division
04	Procuring Entity Code:	N/A
05	Procuring Entity District:	Dhaka
06	Expression of Interest for Selection	Consulting Firm (National)
07	EOI Ref No	File No. 21.00.0000.021.02.001.20
08	Date	14-10-2020

Key Information

09	Procurement Method	Fixed Budget Selection (FBS)
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Funding Information

10	Budget and Source of Funds	Revenue Budget (GOB)
11	Development Partners	Not applicable

Particular Information

12	Project / Programme Code (if applicable)	Not applicable
13	Project / Programme Name (if applicable)	"Development of Woman Sports at BKSP"
14	EOI Closing Date and Time	Date: 02-11-2020 Time: 02:00 PM

Particular Information

16	Brief Description of Assignment	The firm will conduct in-depth monitoring depending on approved TOR. The objective of this assignment to conduct in-depth monitoring of the project "Development of Woman Sports at BKSP" in all aspects in collaboration with project personnel and all project stakeholders. To review & present project related information (Background, objectives, status of project approval/revision, mode of financing & other relevant issues etc.). To collect, review, analyze and present with graphical / tabular form of data in regards to overall progress & component wise implementation progress (physical and financial) of the project. To analyze the strengths, weaknesses, opportunities and threats (SWOT) of the project and providing appropriate recommendations to overcome the weaknesses and challenges. The recommendations made by the consulting firm would be a guideline to direct the project on track and help to implement similar project in future.
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17	Experience, Resources and Delivery Capacity Required of firm	At least 03 (three) years working experience in relevant field.		
18	Other Details (if applicable)	Interested firms are hereby invited to submit EoI containing printing brochures (showing organizational identity and background), legal documents, bank solvency showing managerial and financial standing (according to PPA 2006 and PPR 2008), legal & upto date trade license, VAT registration certificate, valid TIN Certificate, upto date Income Tax, upto date Audit Report in favour of firm, Nationality Certificate of authorized person, Voter ID Card of authorized person. The detailed Terms of Reference will be available upon request either through e-mail (jsbranch@imed.gov.bd ; shahadat.hossain@imed.gov.bd ; tazul.islam@imed.gov.bd) or in person from the address provided below.		
19	Association with foreign firms is	Not applicable.		
20	The assignment will have to complete in a single phase. The tentative start and completion deadline, reporting obligation will be specified in the TOR.			
Procuring Entity Details				
21	Name of Official Inviting Expressions of Interest	Md. Mahmudul Huq		
22	Designation of Official Inviting Expressions of Interest	Join Secretary (Administration) Implementation Monitoring and Evaluation Division		
23	Address of Official Inviting Expressions of Interest	Attention: Al Mamun Director General Monitoring and Evaluation Sector -6 Block-11, Room-25 Implementation Monitoring and Evaluation Division (IMED) Ministry of Planning.		
24	Contact details Official Inviting Expressions of Interest	Tel. +8802 9118354 Mobile: 01552453061	Fax. +88029180749	E-mail: al.mamun@imed.gov.bd
25	The procuring entity reserves the right to accept or rejects all EOI's.			

Md. Mahmudul Huq, Join Secretary

IMED, Ministry of Planning

Planning Commission Campus, Sher-e-Bangla Nagar, Dhaka, e-mail: jsbranch@imed.gov.bd

20/10/20
Md. Shahadat Hossain
Director
Implementation Monitoring &
Evaluation Division
Ministry of Planning