

Government of the People's Republic of Bangladesh
Ministry of Planning
Implementation Monitoring and Evaluation Division (IMED)
She-e-Bangla Nagar, Dhaka-1207
www.imed.gov.bd

Memo No: 21.00.0000.060.14.056.16- 632

Date: 13 November, 2017

From : Md. Kamrul Islam
Assistant Director

To : Chief Accounts Officer
Implementation Monitoring and Evaluation Division
Segun Bagicha, Dhaka.

Subject : Sanction for Participation in Overseas Certificate Course on "Monitoring and Evaluation" in Italy.

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh to the following Government Officials to visit Italy for attending a Certificate Course which will be conducted by **University of Pavia** under the Investment Project titled "Strengthening Monitoring and Evaluation Capabilities of IMED (SMECI) (1st Revised)" from **06 December 2017 to 02 January 2018** or for 28 (Twenty Eight) days (excluding travel time) from the date of actual traveling:

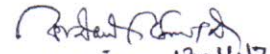
1. Md. Mahbubur Rahman, Director, IMED, Ministry of Planning, Sher-e-Bangla Nagar, Dhaka.
2. Mohammad Habibul Islam, Director, IMED, Ministry of Planning, Sher-e-Bangla Nagar, Dhaka.
3. Mohammad Abdullah Al Mamun, Director, IMED, Ministry of Planning, Sher-e-Bangla Nagar, Dhaka.
4. Khalil Ahmed, Deputy Director, IMED, Ministry of Planning, Sher-e-Bangla Nagar, Dhaka.
5. Md. Ashraf Hossain, Deputy Director, IMED, Ministry of Planning, Sher-e-Bangla Nagar, Dhaka.
6. Md. Saiful Islam, Deputy Director, IMED, Ministry of Planning, Sher-e-Bangla Nagar, Dhaka.
7. Nasrin Sultana, Deputy Director, IMED, Ministry of Planning, Sher-e-Bangla Nagar, Dhaka.
8. Fatima-Tuz-Johora Thakur, Deputy Director, IMED, Ministry of Planning, Sher-e-Bangla Nagar, Dhaka.
9. Md. Ariful Islam, Assistant Director, IMED, Ministry of Planning, Sher-e-Bangla Nagar, Dhaka.
10. Upama Akter, Assistant Chief, Socio-Economic Infrastructure Division , Planning Commission, Sher-e-Bangla Nagar, Dhaka.

2. Terms and Conditions:

- a) While participating in the Certificate Course and on journey to and from they will be treated as on duty.
- b) They will draw his/her pay and allowances in local currency, no part of it shall be drawn in foreign currency.
- c) Participants' airfare, daily allowances (including visa fee, transit and terminal), program fees (including VAT+IT) will be borne from "Strengthening Monitoring and Evaluation Capabilities of IMED (SMECI) (1st Revised)" Project.
- d) They will not be allowed to stay in abroad more than twenty eight days (excluding travel time).
- e) They have to submit a report regarding the program to the Secretary, Implementation Monitoring and Evaluation Division within 15 (Fifteen) days of return from abroad (a copy to Project Director, SMECI Project).

3. This order is issued with the approval of the competent authority.

4. The Program will be arranged by Training and Skills Development Agency (TSDA), 1/C (4th Floor), Green Corner, Dhaka-1205. Payment will be given into two installments. Program development Fee (Including VAT-IT) will be paid in 1st installment immediate after the starting of the program. Rest of the amount will be paid in the 2nd installment after completion of the program. Payment will be given from SMECI (1st Revised) Project fund.

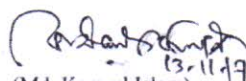

(Md. Kamrul Islam) 13.11.17

Assistant Director
Phone: 9103289

e-mail : kamrul.economic@gmail.com

Copy for information and necessary action to (not in accordance with the seniority):

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Secretary, Planning Division, Sher-e-Bangla Nagar, Dhaka.
3. Secretary, Ministry of Foreign Affairs, Segun Bagicha, Dhaka.
4. H.E. The High Commissioner, Italian Consulate in Dhaka, Road n. 74/79 - Plot n. 2/3 - Gulshan 2 - Dhaka 1212, Bangladesh, (Phone: 0088029842781 / 0088029842782).
5. H.E. The High Commissioner, Bangladesh High Commission in Italy, (Address: Via Antonio Bertoloni 14, 00197 Rome, Italy (Tel: (+39) 06 808 3595, (+39) 06 807 8541).
6. Director General, Immigration and Passport, Agargaon, Dhaka.
7. Director General (Consular), Ministry of Foreign Affairs, Dhaka. **(With request to Issue Note Verbal)**.
8. Director, Hazrat Shah Jalal (R) International Airport, Dhaka.
9. General Manager, Foreign Exchange Department, Bangladesh Bank, Dhaka.
10. Project Director, SMECI (1st Revised) Project, IMED, Ministry of Planning, Sher-e-Bangla Nagar, Dhaka.
11. Md. Mahbubur Rahman, Director, IMED, Ministry of Planning, Sher-e-Bangla Nagar, Dhaka.
12. Mohammah Habibul Islam, Director, IMED, Ministry of Planning, Sher-e-Bangla Nagar, Dhaka.
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19. Md. Ariful Islam, Assistant Director, IMED, Ministry of Planning, Sher-e-Bangla Nagar, Dhaka.
20. Upama Akter, Assistant Chief, Socio-Economic Infrastructure Division, Planning Commission, Sher-e-Bangla Nagar, Dhaka.
21. Training and Skills Development Agency (TSDA), 1/C (4th Floor), Green Corner, Dhaka-1205 **(Requesting to provide Offer letter to the project authority mentioning name of the participants)**.
22. Accounts Officer SMECI (1st Revised) Project, IMED, Ministry of Planning, Sher-e-Bangla Nagar, Dhaka.


13-11-17

(Md. Kamrul Islam)
Assistant Director
Phone: 9103289

e-mail: kamrul.economic@gmail.com

Copy for Information to:

1. PS to Honorable State Minister, Ministry of Planning, Sher-E-Bangla Nagar, Dhaka.
2. PS to Secretary, IMED, Ministry of Planning, Sher-E-Bangla Nagar, Dhaka.
3. PO to Additional Secretary (Admin), IMED, Ministry of Planning, Sher-E-Bangla Nagar, Dhaka.
4. PO to Joint Secretary (Admin), IMED, Ministry of Planning, Sher-E-Bangla Nagar, Dhaka.
5. Mr. Muhammad Moshir Rahman, Programmer, IMED, Ministry of Planning, Sher-E-Bangla Nagar, Dhaka **(With Request to publish the GO in IMED website)**.
6. Office Copy.