

Government of the People's Republic of Bangladesh
Ministry of Planning
Implementation Monitoring and Evaluation Division (IMED)
Sher-e-Bangla Nagar, Dhaka-1207
www.imed.gov.bd

Memo No: 21.00.0000.060.25.061.16-739

Date: 24 December 2017

Revised Order

From : Farzana Hossain
Assistant Director

To : Chief Accounts Officer
Implementation Monitoring and Evaluation Division
Segun Bagicha, Dhaka.

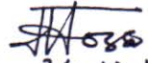
Subject : **Sanction for Participation in Overseas Workshop on "Best Practice on Project Management" in France and Switzerland.**

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh to the following Government Officials to visit France and Switzerland for attending Training under the Investment Project titled "Strengthening Monitoring and Evaluation Capabilities of IMED (SMECI) (1st Revised)" from **23-29 January 2018** (excluding travel time) or from the date of actual traveling:

1. Mohammad Mahmudul Haque, Joint Secretary, IMED, Ministry of Planning, Sher-e-Bangla Nagar, Dhaka.
2. Mst Hazera Khatun, Deputy Secretary, IMED, Ministry of Planning, Sher-e-Bangla Nagar, Dhaka.
3. Abdullah Al Mamun, Director, IMED, Ministry of Planning, Sher-e-Bangla Nagar, Dhaka.
4. Mohammad Mustafa Hasan, Deputy Director, IMED, Ministry of Planning, Sher-e-Bangla Nagar, Dhaka.
5. Syed Ali Bin Hassan, Assistant Chief, Office of the Honorable Minister, Ministry of Planning, Sher-e-Bangla Nagar, Dhaka.
6. Md. Kamrul Islam, Assistant Director, IMED, Ministry of Planning, Sher-e-Bangla Nagar, Dhaka
7. Leuja-UI-Zannah, Assistant Chief, Programming Division, Planning Commission, Sher-e-Bangla Nagar, Dhaka
8. Mohammad Shamsul Haque, Chief Accounts Officer, IMED, Ministry of Planning, Sher-e-Bangla Nagar, Dhaka.

2. Terms and Conditions:

- a) While participating in the Workshop and on journey to and from he will be treated as on duty.
 - b) He will draw his pay and allowances in local currency, no part of it shall be drawn in foreign currency.
 - c) All expenses of the training including Participation fees, airfare, daily allowances and other related costs will be born from "**Strengthening Monitoring and Evaluation Capabilities of IMED (SMECI) (1st Revised)**" Project.
 - d) He will not be allowed to stay in abroad more than the approved period.
 - e) He will have to submit a report regarding Workshop to the Implementation Monitoring and Evaluation Division within 15 (Fifteen) days of return from abroad.
3. This order is issued with the approval of the competent authority.
 4. The Program will be arranged by **The Bridg, Mod castle, 44f/6 west panthapath, Dhaka-1205, Bangladesh.** payment will be given in two installments. Participation fees (including VAT-IT) will be installment immediate after the starting of the program. Rest of the amount will be paid in the 2nd installment after completion of the program. Payment will be given from SMECI (1st Revised) Project fund.


24.12.17
(Farzana Hossain)
Assistant Director
Phone: 9103289
e-mail: farzanalawdu@gmail.com

Copy for information and necessary action to (not in accordance with the seniority):

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Secretary, Planning Division, Sher-e-Bangla Nagar, Dhaka.
3. Secretary, Ministry of Foreign Affairs, Segun Bagicha, Dhaka.
4. H.E. Ambassador, Consulate of Bangladesh, rue de Lausanne 65, 1202 Geneva.
5. H.E. Ambassador, Embassy of Switzerland 8th floor, plot 12 North Avenue, Gulshan 2 Dhaka-1212, Bangladesh.
6. H.E. High Commissioner, High Commissioner of Bangladesh, 109 Avenue Henri Martin, 75016 Paris, France.
7. H.E. Ambassador, Embassy of France, Madani Avenue, Baridhara Diplomatic Enclave, Dhaka-1212.
8. Director General, Immigration and Passport, Agargaon, Dhaka.
9. Director General (Consular), Ministry of Foreign Affairs, Dhaka. **(With request to Issue Note Verbal)**.
10. Director (Europe), Ministry of Foreign Affairs, Dhaka.
11. Director, Hazrat Shah Jalal (R) International Airport, Dhaka.
12. Mohammad Mahmudul Haque, Joint Secretary, IMED, Ministry of Planning, Sher-e-Bangla Nagar, Dhaka.
13. Mst Hazera Khatun, Deputy Secretary, IMED, Ministry of Planning, Sher-e-Bangla Nagar, Dhaka.
14. Abdullah Al Mamun, Director, IMED, Ministry of Planning, Sher-e-Bangla Nagar, Dhaka
15. Mohammad Mustafa Hasan, Deputy Director, IMED, Ministry of Planning, Sher-e-Bangla Nagar, Dhaka.
16. Syed Ali Bin Hassan, Assistant Chief, Office of the Honorable Minister, Ministry of Planning, Sher-e-Bangla Nagar, Dhaka
17. Md. Kamrul Islam, Assistant Director, IMED, Ministry of Planning, Sher-e-Bangla Nagar, Dhaka
18. Leuja-UI-Zannah, Assistant Chief, Programming Division, Planning Commission, Sher-e-Bangla Nagar, Dhaka
19. Mohammad Shamsul Haque, Chief Accounts Officer, IMED, Ministry of Planning, Sher-e-Bangla Nagar, Dhaka.
20. Accounts Officer, SMECI (1st Revised) Project, IMED, Ministry of Planning, Sher-e-Bangla Nagar, Dhaka.



24.12.17

(Farzana Hossain)

Assistant Director

Phone: 9103289

e-mail:farzanalawdu@gmail.com

Copy for Information to:

1. PS to Honorable State Minister, Ministry of Planning and Ministry of Finance, Sher-E-Bangla Nagar, Dhaka.
2. PS to Secretary, IMED, Ministry of Planning, Sher-E-Bangla Nagar, Dhaka.
3. PO to Additional Secretary (Admin), IMED, Ministry of Planning, Sher-E-Bangla Nagar, Dhaka.
- ✓ 4. Mr. Muhammad Moshir Rahman, Programmer, IMED, Ministry of Planning, Sher-E-Bangla Nagar, Dhaka **(With Request to publish the GO in IMED website)**.
5. Office Copy.