**Government of the People's Republic of Bangladesh**

Ministry of Planning

Implementation Monitoring & Evaluation Division (IMED)

Sher-e-Bangla Nagar, Dhaka-1207

Tel: 9110008, Fax: 9180924

E-mail: jsbranch@imed.gov.bd

Website: www.imed.gov.bd

**Request for Expression of Interest (REOI)**

Contract Package No. # Sector-4/SR-

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| --- | --- | --- |
| 01 | Ministry/Division:  | [Implementation Monitoring and Evaluation Division](http://www.imed.gov.bd/) |
| 02 | Agency: | [Implementation Monitoring and Evaluation Division](http://www.imed.gov.bd/) |
| 03 | Procuring Entity Name: | Secretary, [Implementation Monitoring and Evaluation Division](http://www.imed.gov.bd/) |
| 04 | Procuring Entity Code: | N/A |
| 05 | Procuring Entity District: | Dhaka  |
| 06 | Expression of Interest for Selection of  | Consulting Firm (National).  |
| 07 | EOI Ref No | File No. 21.00.0000.021.02.001.18-80 |
| 08 | Date  | 12/09/2019 |
| Key Information |
| 09 | Procurement Method | Fixed Budget Selection (FBS) |
| Particular Information  |
| 12 | Project / Programme Code (if applicable) | Not applicable |
| 13 | Project / Programme Name (if applicable) | Strengthening Research on Horticultural Crops and Dissemination of Horticultural and Field Technology at Charland Areas. Agency-Bangladesh Agricultural Research Institute, Ministry of Agriculture . |
| 14 | EOI Closing Date and Time | Date: 06/10/2019 | Time: 2.00 PM |
| Particular Information  |
| 16 | Brief Description of Assignment  | The firm will conduct indepth study depending on approved TOR. The objective of this assignment is to conduct indepth study of the project “Strengthening Research on Horticultural Crops and Dissemination of Horticultural and Field Technology at Charland Areas” in all aspects in collaboration with project personnel and all project stakeholders. The firm will review the achievement of the project objective and review and monitor the output stage achievement in light of the project objective and log frame. The firm will prepare a report along with a comprehensive review, observation, and necessary recommendations in light of the relevant document review and analysis of information received from the field stage and present the report to the national workshop, and will prepare the final report, including the feedback received from the National Workshop.  |
| 17 | Experience, Resources and Delivery Capacity Required of firm  | (a) At least 1(One) year working experience in relevant field. |
| 18 | Other Details (if applicable)  | Interested Firms are hereby invited to submit EOI containing printed brochures (showing organizational identity and background), Legal Documents, bank Solvency showing managerial and financial standing (according to PPA 2006 and PPR 2008), Legal Trade license, VAT Registration Certificate, Valid TIN Certificate, Nationality Certificate of Authorized person, Voter ID Card of authorized person. The Detailed Terms of Reference will be available upon request either through E-mail (jsbranch@imed.gov.bd; dgagri@imed.gov.bd) or in person from the address provided below. |
| 19 | Association with foreign firms is  | Not applicable  |
| 20 | The assignment will have to be completed in a single phase. The tentative start and completion deadline, reporting obligation will be specified in the TOR. |
| Procuring Entity Details  |
| 21 | Name of Official Inviting Expressions of Interest  | Md. Mahmudul Haque |
| 22 | Designation of Official Inviting Expressions of Interest | Joint Secretary (Administration)Implementation [Monitoring and Evaluation](http://www.imed.gov.bd/) Division |
| 23 | Address of Official Inviting Expressions of Interest | Director General [Monitoring and Evaluation](http://www.imed.gov.bd/) Sector -4Block-12, Room-14Implementation [Monitoring and Evaluation](http://www.imed.gov.bd/) Division (IMED) Ministry of Planning.  |
| 24 | Contact details Official Inviting Expressions of Interest | Tel.+88029180678 | Fax.+88029180749 | E-mail: dgagri@imed.gov.bd |
| 25 | The procuring entity reserves the right to accept or reject all EOI’s.  |

**Md. Mahmudul Haque**

Joint Secretary (Administration)

IMED, Ministry of Planning

Planning Commission Campus

Sher-e-Bangla Nagar, Dhaka

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