**Government of the People's Republic of Bangladesh**

Ministry of Planning

Implementation Monitoring & Evaluation Division (IMED)

Sher-e-Bangla nagar, Dhaka-1207

Tel: 9110008-, Fax: -9180924-, E-mail: jsbranch@imed.gov.bd, Website: www.imed.gov.bd

**Request for Expression of Interest (REOI)**

Contract Package No.Sector-5

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| 01 | Ministry/Division: | [Implementation Monitoring and Evaluation Division](http://www.imed.gov.bd/) |
| 02 | Agency: | [Implementation Monitoring and Evaluation Division](http://www.imed.gov.bd/) |
| 03 | Procuring Entity Name: | Secretary, [Implementation Monitoring and Evaluation Division](http://www.imed.gov.bd/) |
| 04 | Procuring Entity Code: | Not applicable |
| 05 | Procuring Entity District: | Dhaka |
| 06 | Expression of Interest for Selection of | Consulting Firm (National) |
| 07 | EOI Ref No | File No. 21.00.0000.021.02.001.18-80 |
| 08 | Date | 12/09/2019 |

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| Key Information | | |
| 09 | Procurement Method | Fixed Budget Selection (FBS) |

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| Funding Information | | | |
| 10 | Budget and Source of Funds | Revenue Budget | Government of Bangladesh |
| 11 | Development Partners | Not applicable | |

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| Particular Information | | | |
| 12 | Project / Programme Code (if applicable) |  | |
| 13 | Project / Programme Name (if applicable) | **‘**Establishment of Fire Service and Civil Defence Stations at Important 25(Revised 46) Upazilla Sadar/Places of the Country (2nd revised)**’** | |
| 14 | EOI Closing Date and Time | Date: 06/10/2019 | Time: 2.00 PM |

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| Particular Information | | | | | | |
| 15 | | Brief Description of Assignment | The firm will conduct In-depth Monitoring of the mentioned on going project titled “**Establishment of Fire Service and Civil Defence Stations at Important 25(Revised 46) Upazilla Sadar/Places of the Country (2nd revised)”** depending on approved ToR. The objective of this assignment is to conduct In-depth Monitoring of the project in all aspects in collaboration with project personnel, concern division, agencies and all potential stakeholders. The findings of the proposed study will show the effectiveness of the project, implementation progress of the project, to assess how far changes be created and how the livelihood of beneficiaries as well as in the society is benefitted due to the project. The consulting firm will also identify the limitations, challenges or shortfall of the project based on the findings. The recommendations made by the consulting firm would be a guideline to direct for successful implementation and completion of the project and help to implement similar project in future. | | | |
| 16 | | Experience, Resources and Delivery Capacity Required of firm | (a) At least 1 years’ experience in conducting research or relevant studies.  (b) At least 1 years’ experience in conducting In-depth Monitoring /Impacting Evaluation study | | | |
| 17 | | Other Details (if applicable) | Interested Firms are hereby invited to submit EoI containing printer brochures (showing organizational identity and background), Legal Documents, bank Solvency, showing managerial and financial standing (according to PPA 2006 and PPR 2008), Legal Trade license, VAT Registration Certificate, Valid TIN Certificate, Nationality Certificate of Authorized person, Voter ID Card of authorized person. The Detailed Terms of Reference will be available upon request either through e-mail ([jsbranch@imed.gov.bd](mailto:jsbranch@imed.gov.bd); [almamun62@gmail.com](mailto:almamun62@gmail.com), habnameco30@gmail.com) or in person from the address provided below. | | | |
| 18 | | Association with foreign firms is | Not applicable | | | |
| 19 | | The assignment will be completed in a single phase. The tentative start and completion deadline, reporting obligation will specified in the TOR. | | | | |
| Procuring Entity Details | | | | | | |
| 20 | Name of Official Inviting Expressions of Interest | | | Md. Mahmudul Haque | | |
| 21 | Designation of Official Inviting Expressions of Interest | | | Joint Secretary (Administration)  Implementation Monitoring and Evaluation Division (IMED)  Ministry of Planning. | | |
| 22 | Address of Official Inviting Expressions of Interest | | | Block-05, Room- 14  Monitoring and Evaluation Sector -5  IMED, Ministry of Planning.  (Attention: Mr. Al Mamun, Director General) | | |
| 23 | Contact details Official Inviting Expressions of Interest | | | Tel.  +88029180698  Mobile: +880 1552453061 | Fax.  +88029180749 | E-mail:  almamun62@gmail.com |
| 24 | The procuring entity reserves the right to accept or rejects all EOI’s. | | | | | |

Md. Mahmudul Haque

Joint Secretary (Administration)

IMED, Ministry of Planning

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