

Government of the People's Republic of Bangladesh
Ministry of Planning
Implementation Monitoring & Evaluation Division (IMED)
Sher-e-Banglanagar, Dhaka-1207

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Request for Expression of Interest (REOI)


Contract Package No. Sector-3/SR-12

01	Ministry/Division:	<u>Implementation Monitoring and Evaluation Division</u>
02	Agency:	<u>Implementation Monitoring and Evaluation Division</u>
03	Procuring Entity Name:	Secretary, <u>Implementation Monitoring and Evaluation Division</u>
04	Procuring Entity Code:	Not applicable
05	Procuring Entity District:	Dhaka
06	Expression of Interest for Selection of	Consulting Firm (National).
07	EOI Ref No	File No 21.00.0000.008.99.002.22-13
08	Date	23.10.2022

Key Information		
09	Procurement Method	Fixed Budget Selection (FBS)

Funding Information			
10	Budget and Source of Funds	Revenue Budget	Government
11	Development Partners	Not applicable	

Particular Information			
12	Project / Programme Code (if applicable)	-----	
13	Project / Programme Name (if applicable)	“Upazila Governance and Development Project (UGDP) (2nd Revised)” being implemented by LGD.	
14	EOI Closing Date and Time	Date: 13.11.2022	Time: 02.00 pm

Particular Information		
15	Brief Description of Assignment	The firm will conduct in-depth monitoring depending on TOR. The objectives of this assignment is to conduct in-depth monitoring of the project “Upazila Governance and Development Project (UGDP) (2nd Revised)” in collaboration with project personnel and all potential stakeholders. Besides: to review & present project related information (background, objectives, status of project approval/revision, mode of financing & other relevant issues etc.); To collect, review, analyze data and present it with graphical/tabular form in regards to overall progress & component wise implementation progress (physical and financial) of the project. The recommendations made by the consulting firm would be a guideline to implement similar project in future. The recommendations made by the IMED appointed consulting firm would be a guideline to direct the project on right track and help implemening similar project in future. 

16	Experience, Resources and Delivery Capacity Required of firm	At least 3 (Three) years' experience in conducting research or relevant studies.		
17	Other Details (if applicable)	Interested Firms are hereby invited to submit EOI containing (i) printed brochures (showing organizational identity and background, relevant experience), (ii) The potential applicant's experience, resources, professional manpower and ability to provide services as proof of eligibility for the job described, (iii) Educational qualifications and professional experience of the required manpower, (iv) Updated Income tax Certificate, (v) Updated Trade License, (vi) Legal Documents for annual turnover, (vii) Bank Solvency showing managerial and financial standing (according to PPA 2006 and PPR 2008), (viii) VAT Registration Certificate, (ix) Attested copy of all certificates including profile of the organization should be attached, and (x) Continuous page numbering with table of content. The detailed Terms of Reference will be available upon request either through e-mail (addl_secy_admn@imed.gov.bd or dgsector3@imed.gov.bd) or in person from the address provided below.		
18	Association with foreign firms is	Not applicable		
19	The assignment will complete in a single phase. The tentative start and completion deadline, reporting obligation will be specified in the TOR.			
Procuring Entity Details				
20	Name of Official Inviting Expressions of Interest	Dr. Gazi Md. Saifuzzaman		
21	Designation of Official Inviting Expressions of Interest	Additional Secretary Implementation Monitoring and Evaluation Division Ministry of Planning.		
22	Address of Official Inviting Expressions of Interest	Block-5, Room- 23 Monitoring and Evaluation Sector -3 IMED, Ministry of Planning. (Attention: Md. Abdul Majid, ndc, Director General)		
23	Contact details Official Inviting Expressions of Interest	Tel. +88029180745	Fax. +88029180749	E-mail: dgsector3@imed.gov.bd ddlsector3@gmail.com
24	The procuring entity reserves the right to accept or rejects any application.			

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