

Government of the People's Republic of Bangladesh

Ministry of Planning

Implementation Monitoring & Evaluation Division (IMED)

Sher-e-Banglanagar, Dhaka-1207

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E-mail: addl_secy_admin@imed.gov.bd

Website: www.imed.gov.bd

Request for Expression of Interest (REOI): Contract Package No. SR-20

01	Ministry/Division:	Implementation Monitoring and Evaluation Division
02	Agency:	Implementation Monitoring and Evaluation Division
03	Procuring Entity Name:	Secretary, Implementation Monitoring and Evaluation Division
04	Procuring Entity Code:	Not applicable
05	Procuring Entity District:	Dhaka
06	Expression of Interest for Selection of	Consulting Firm (National).
07	EOI Ref No	File No. 21,00.0000.0107.14.013.22-(SR-20)
08	Date	23.10.2022

Key Information		
09	Procurement Method	Fixed Budget Selection (FBS)

Funding Information			
10	Budget and Source of Funds	Revenue Budget	Government
11	Development Partners	Not applicable	

Particular Information			
12	Project / Programme Code (if applicable)	N/A	
13	Project / Programme Name (if applicable)	Strengthening production, preservation & Distribution of Quality Seed Potato to the Farmers.	
14	EOI Closing Date and Time	Date: 13.11.2022	Time: 2:00 pm

Information for Applicant		
16	Brief Description of Assignment	The farm will conduct in-depth monitoring depending on approved ToR. The objective of this assignment is to conduct in-depth monitoring of the project 'Strengthening production, preservation & Distribution of Quality Seed Potato to the Farmers' in all aspects in collaboration with the project authority, concern ministry/division, agencies and all potential stakeholders. The findings of the proposed study will show the effectiveness of the project, how far changes created and how the livelihood of beneficiaries as well as in the society is benefitted due to the establishment. The consulting farm will also identify the limitations, challenges, shortfall or any other issues during and after the project implementation. Based on the finding, the recommendations made by the consulting farm would be a guideline to direct in project selection, preparation and implementation of similar nature of project in future.
17	Experience, Resources and Delivery Capacity Required of farm	The farm should have at least 03 (three) years' experiences in conducting in-depth monitoring of ongoing project/impact evaluation completed project study.

18	Other Details (if applicable)	<p>i) Application with documents/proposal shall be submitted in sealed envelope marked with "EOI for in-depth monitoring of the project 'STRENGTHENING PRODUCTION, PRESERVATION & DISTRIBUTION OF QUALITY SEED POTATO TO THE FARMERS'".</p> <p>ii) It contains but not limited to the following; a) Letter of submission. b) Registration Certificate of the firm. c) Valid Trade License. d) VAT Registration Certificate. e) UpToDate Tax Return Certificate. f) Brochure of the consulting firm summarizing their area of expertise. g) Experience of the firm in similar Tasks/Assignments. h) Over all diversified experience of the firm. i) Bank Solvency Certificate. j) Last 3 (three) year's annual turnover supported with audit report of the company. k) Availability of appropriate professionals (list of relevant professional staff, their qualification & area of expertise to be furnished).</p> <p>iii) All copies of documents should be duly attested.</p> <p>iv) Application with documents/proposal shall be delivered to the Office of Director General, Monitoring and Evaluation Sector-4, Room# 14, Building# 12, IMED.</p> <p>v) Consulting firm will be selected in accordance with PPA 2006 and PPR 2008 and Public Procurement Procedures issued by GOB with its updated amendments.</p> <p>vi) No late delivery beyond the closing date/time will be accepted.</p> <p>The Detailed Terms of Reference is available at the following website: www.imed.gov.bd</p>
19	Association with foreign farms is	Not applicable
20	The assignment will be completed in a single phase. The tentative start and completion deadline, reporting obligation will specified in the TOR.	

Procuring Entity Details				
21	Name of Official Inviting Expressions of Interest	Dr. Gazi Md. Saifuzzaman		
22	Designation of Official Inviting Expressions of Interest	Additional Secretary, Administration		
23	Address of Official Inviting Expressions of Interest	Block-12, Room- 20 Administration-2 Section IMED, Ministry of Planning.		
24	Contact details Official Inviting Expressions of Interest	Tel. +88029180726	Fax. +88029180749	E-mail: addl_secy_admin@imed.gov.bd
25	The procuring entity reserves the right to accept or rejects all EOI's.			

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