

Government of the People's Republic of Bangladesh  
Ministry of Planning  
Implementation Monitoring & Evaluation Division (IMED)  
Sher-e-Bangla Nagar, Dhaka-1207  
Website: [www.imed.gov.bd](http://www.imed.gov.bd)

## Request for Expression of Interest (REOI)

Contract Package No.# Sector-1 /SR-2

01	Ministry/Division:	Ministry of Planning/ Implementation Monitoring and Evaluation Division
02	Agency:	Implementation Monitoring and Evaluation Division
03	Procuring Entity Name:	Secretary, Implementation Monitoring and Evaluation Division
04	Procuring Entity Code:	N/A
05	Procuring Entity District:	Dhaka
06	Expression of Interest for Selection of	Consulting Firm (National)
07	EOI Ref No	File No. 21.00.0000.008.99.002.22-13
08	Date	23/10/2022

Key Information		
09	Procurement Method	Fixed Budget Selection (FBS)

Funding Information		
10	Budget and Source of Funds	Revenue Budget (GoB)
11	Development Partners	Not applicable

Particular Information			
12	Project / Program Code (if applicable)	Not applicable	
13	Project Name	<b>Housing Construction Project for the Insolvent Freedom Fighters</b>	
14	EOI submission Closing Date and Time	Date: 13/11/2022	Time: 02.00 pm
15	EOI submission Place	S M HamidulHaque Chief (Additional Secretary) Block-11, Room-14 Monitoring and Evaluation Sector-1 Implementation Monitoring and Evaluation Division Contact Number:+88 02 9180679 Email: hamidul.haque@imed.gov.bd	

Particular Information		
16	Brief Description of Assignment	<p>The consultant organization will perform the in-depth monitoring of the project "<b>Housing Construction Project for the Insolvent Freedom Fighters</b>" according to the ToR determined by following below:</p> <p>(i) Public Procurement Act and Rules to be followed in appointing consultant organizations in the in-depth monitoring;</p> <p>(ii) The assignment is to be conducted with the collaboration of assigned project personnel and potential stakeholders;</p> <p>(iii) Review to check whether the activities under the project are</p>

		<p>being conducted in accordance with the approved work plan, DPP;</p> <p>(iv) Review and analysis of the project activities to assess whether the objectives of the project would be achieved;</p> <p>(v) The outcome of the proposed study will show the effectiveness of the project and the recommendation made by the consulting firm would be a guideline to implement upcoming activates and similar project in future;</p> <p>(vi) The findings of the proposed study will show the effectiveness of the project, investigate the strengths, weaknesses, opportunities and threats of the Project, and test the quality of the physical works done under the project;</p> <p>(vii) The service has to be delivered with good quality within 120 days from the contract date.</p>
17	Required Experience, Resources and Delivery Capacity of the firm	<p>(i) At least 3(Three) years working experience in relevant field;</p> <p>(ii) Key staff of the firm to perform the relevant job should be physically and mentally fit;</p> <p>(iii) Detailed description of the relevant work in terms of necessary intellectual and professional services;</p> <p>(iv) Should have experience in field level data collection, data processing, data analysis and quality full report preparation;</p> <p>(v) To perform the job the firm has to submit the proof of experience, financial capacity, available professional manpower and service providing capability;</p> <p>(vi) The firm should have required manpower educational qualification and professional experience.</p>
18	Other Details (if applicable)	<p>Interested Firms are hereby invited to submit EOI containing</p> <p>(i) Printed brochures demonstrating organizational identity, it's compliances and description of its skills and expertise area with proof;</p> <p>(ii) The description of previous accomplishment of the same nature of assignments;</p> <p>(iii) The potential applicant's experiences, resources, professional manpower and ability to provide services as proof of eligibility for the job described;</p> <p>(iv) Proof of educational qualifications and professional skillfulness, experiences of the required manpower;</p> <p>(v) Proof of Financial capacity such as updated Income Tax Certificate, Valid Trade License, Legal Documents of annual turnover, Bank Solvency certificate in the name of the firm showing managerial and financial standings, VAT Registration Certificate,</p> <p>Attested copy of all certificates including profile of the organization should be attached, submitted documents should contain a table of content and continuous page numbering should be maintained.</p> <p>The Detailed Terms of Reference is available in IMED website or upon request through e-mail <a href="mailto:sakhawat.hossain@imed.gov.bd">sakhawat.hossain@imed.gov.bd</a> or in person from the address provided below.</p>
19	Association with foreign firms	Not applicable
20	The assignment will have to be completed in a single phase. Tentative date for commencement and completion of this assignment will be notified in the RFP.	
Procuring Entity Details		

21	Name of Official Inviting Expressions of Interest	Dr. Gazi Md. Saifuzzaman		
22	Designation of Official Inviting Expressions of Interest	Additional Secretary (Administration) Implementation Monitoring and Evaluation Division		
23	Address of Official Inviting Expressions of Interest	Block-12, Room-20, Implementation Monitoring and Evaluation Division, Ministry of Planning.		
24	Contact details of the Official Invite Expressions of Interest	Tel. +8802- 9180726	Fax. +88029180765	E-mail: <u><a href="mailto:addl_secy_admn@imed.gov.bd">addl_secy_admn@imed.gov.bd</a></u>
25	The Authority reserves the right to accept or reject any EOI without showing any reason.			