

Terms of Reference (TOR)

For

Impact Evaluation of the project

**Project for the improvement of Damaged roads, drains & footpath of
Dhaka city corporation (1st Revised).**



Monitoring and Evaluation Sector-3

Implementation Monitoring and Evaluation Division

Ministry of Planning

Terms of Reference (TOR)

For

Impact study of the project

1. **Project Title** : Project for the Improvement of damaged roads, drains and footpath of Dhaka city corporation (1st revised).
2. **Sponsoring Ministry / Division** : Ministry of Local Government, Rural Development and Co-operatives.
3. **Executing Agency** : Local Government Division(LGD)
4. **Project Area** : Dhaka City Corporations
5. **Project Cost** : (Lac's TK.)

		Total	GOB	Owned fund
Original	:	26672.71	22671.80	4000.91
1 st Revised	:	28968.69	24623.39	4345.30

Implementation Period :

6.

Original	:	july 2011 to June 2013
1 st Revised	:	july 2011 to June 2014
Time Extension without Cost (Proposed)		December 2014

7. Objectives of the Project:

- (i) To enhance civic amenities through the improvement of road drains and footpaths.
- (ii) to minimize the traffic jam and to ensure smooth movement of vehicles and providing pedestrian facilities.
- (iii) to remove water loggings from roads by improving drainage facilities.
- (iv) to improve environmental and socio economic conditions.

8. Item wise major functions:


- (i) Construction of drains-175.25 km.
- (ii) Construction of footpath- 47.65 km
 - (i) Improvements of roads- bituminous road-88.64 km, Cement concrete-111.66km , Brick pavement-3.144 km

9. Project Implementation Progress (Cumulative progress upto July 2017)

Physical and financial progress 100% and 95.81% respectively.

10. TOR of the current Assignment:

- (a) Description of the Project (Project Name, Sponsoring Ministry, Implementing Agency, Project Implementation Period, Project Cost, Year wise Allocation as per DPP, Objective of the Project, Approval/Revision of the project, Source of Finance, Background of the Project.
- (b) Collection and analysis of overall and detailed component wise progress of the project (physical and financial) using table, graph, chart etc.
- (c) Analysis and review the progress of the Project in respect to project objective as well as probable future impact.
- (d) Examination whether PPA-2006 and PPR-2008, and guidelines of development partners for Procurement was followed in the procurement process (In this case it is mandatory to evaluate tender process and evaluation; whether the packages mentioned in DPP are split or not. If package are split, then identify the causes, and examine whether it is done with approval from proper authority).
- (e) Analyzing and making observation whether quantity of goods, works and services are procured as per BoQ, quality is ensured as per specification (in this case, samples are to be collected from field level and tested from reputed laboratory. Moreover, data are to be collected with field inspection through Individual Interview, Key Informant Interview (KII), and Focus Group Discussion (FGD)).
- (f) Finding out the rationality of year wise work plan and financial target mentioned in DPP. Assess whether the project is implementing/implemented in respect to/along with year wise work plan from the beginning of the project. If there is any lapses in progress in comparison to project planning. Then identify the causes and suggest remedial measures.
- (g) Analyzing and making observation on different complexities like land acquisition, utility shifting, delay in fund release, delay in procurement, limitations in management, causes of increase of project cost and implementation period, social and environmental impact of the project.
- (h) Discussion and making recommendation on the project's probable Exit Plan



- (i) After completion of the Project to sustain created infrastructure/ opportunities have to make recommendations.
- (j) SWOT analysis of the Project; in this case, strength, weakness, opportunity and threats have to be identified and discussed. Moreover, recommendations to be made to overcome those weakness and threats.
- (k). Make justification of the taking the project in respect to Socio-Economic condition.
- (l) Making major findings on overall project's implementation status.
- (m) Making recommendations in the light of findings; and
- (n) Other tasks assigned by the procuring entity (IMED).

11. Qualification of Firm and Consultants:

No.	Type of professionals	Educational qualification required	Experience required
1.	Farm	-	<ul style="list-style-type: none"> At least 3 (three) years working experience in relevant field;
1.	Team Leader	<ul style="list-style-type: none"> At least BSc in Civil Engineering Degree from any public/reputed private University; Masters/Ph.D or any other higher degree in relevant field will be given preference. 	<ul style="list-style-type: none"> At least 10 (ten) years working experience in relevant field; Working Experience at least 1 (one) number of monitoring & evaluation study. Additional experiences will be given preference; 5 years Working experience as a team leader in monitoring & evaluation studies; Experience in PPA-2006 & PPR-2008; Computer skills and report writing ability.
2.	Mid-Level Engineer	<ul style="list-style-type: none"> At least BSc in Civil Engineering Degree from any public/reputed private University; Masters/Ph.D or any other higher degree in relevant field will be given preference. 	<ul style="list-style-type: none"> At least 5 (five) years working experience in relevant field; Working Experience at least 3 (three) number of monitoring & evaluation studies; Experience in PPA-2006 & PPR-2008; Computer skills and report writing ability

No.	Type of professionals	Educational qualification required	Experience required
3.	Socio-Economic Specialist	<ul style="list-style-type: none"> At least Master degree in Sociology/Economics/Social Science; 	<ul style="list-style-type: none"> At least 5 (five) years Experience to conduct socio economic research/study;
4	Data management specialist	<ul style="list-style-type: none"> At least Master degree in Statistics. 	<ul style="list-style-type: none"> At least 5 (five) years Experience in survey/Research and data management activities; Experience in using various statistical software package (SPSS & Regression analysis etc.)

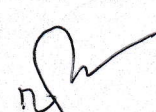
12. Methodology:

The Methodology should be a sound one mentioning target group/respondents, method of data collection (Questionnaire survey/ interview /KII/FGD/open discussion), statistical tools such as descriptive analysis, regression analysis, SPSS, Other Statistical software knowledge, PCA etc. and sufficient to meet the objectives of this assignment. It is also necessary mentioning precision level and level of significance used for determining the sample size. Sampling technique to be followed for collecting data should also be mentioned in the methodology. List of relevant indicators in conformity with this in-impact should be determined and reported in the inception report. The data collection method for the study should be of both qualitative and quantitative nature. Since the purpose of the assignment is to assess the implementation status of the components the project, it is desirable that an appropriate design should be used which must cover the changes occurred due to interventions of the major components of the project.

13. List of reports, Schedule of Deliveries, Period of Performance:

SL. No.	Deliverables	Delivery Time (Number of days after signing the contract)
1.	Inception Report (inclusive of detail work plan, methodology, sample size, strategy etc.)	15
2.	Submission of 1 st draft report including findings	60

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	with analysis	
3.	Submission of 2 nd draft report including findings with analysis	80
5.	Submission of Final Report (in Bengali and English)	100

14. Data, Personnel, Facilities and Local Services to be provided by the Client:

The client will provide the following project related documents; if available;

- i) Project document (DPP/RDPP);
- ii) CPTU Guideline/Indicators;

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খালিদ আহমেদ
উপ-পরিচালক
স্বাস্থ্যকর পরিবেশ ও মূল্যায়ন বিভাগ
পরিচালনা মন্ত্রণালয়
সংসদ ভবন, বাংলাদেশ সরকার