

Government of the People's Republic of Bangladesh  
Ministry of Planning  
Implementation Monitoring & Evaluation Division (IMED)  
Sher-e-Bangla Nagar, Dhaka-1207  
Tel: 9180726, Fax: 9180765, E-mail: addl\_secy\_admn@imed.gov.bd  
Website: www.imed.gov.bd

### Request for Expression of Interest (REOI)

Contract Package No. # Sector-6/SR- 37

01	Ministry/Division:	Implementation Monitoring and Evaluation Division	
02	Agency:	Implementation Monitoring and Evaluation Division	
03	Procuring Entity Name:	Secretary, Implementation Monitoring and Evaluation Division	
04	Procuring Entity Code:	N/A	
05	Procuring Entity District:	Dhaka	
06	Expression of Interest for Selection of	Consulting Firm (National)	
07	EOI Ref No	No. 21.00.0000.008.99.002.23-08	
08	Date	26.10.2023	
Key Information			
09	Procurement Method	Fixed Budget Selection (FBS)	
Particular Information			
12	Project / Programme Code (if applicable)	Not applicable	
13	Project / Programme Name (if applicable)	Conservation and Development of Indigenous Fish Species and Snail Project.	
14	EOI Closing Date and Time	Date: 11 October 2023	Time: up to 2:00 pm
Particular Information			
16	Brief Description of Assignment	The firm will conduct in-depth monitoring of ongoing project according to approved Terms of References (ToR). The objective of this assignment to conduct in-depth monitoring of the project titled “Conservation and Development of Indigenous Fish Species and Snail Project” in all aspects in collaboration with the project authority, concern ministry/division, agencies and all potential stakeholders. The findings of the proposed study will show the effectiveness of the project, how far changes created and how the livelihood of beneficiaries as well as in the society is benefitted due to the establishment. The consulting farm will also identify the limitations, challenges, shortfall or any other issues during and after the project implementation. Based on the finding, the recommendations made by the consulting farm would be an evidence-based guideline to direct in project selection, preparation and implementation of similar nature of project in future.	
17	Experience, Resources and Delivery Capacity Required of firm	(a) At least 03 years’ experience in conducting research or relevant (in-depth monitoring) studies.	
18	Other Details (if applicable)	i) Application with documents/proposal shall be submitted in sealed envelope marked with “EOI for in-depth monitoring of the project ‘Conservation and Development of Indigenous Fish Species and	

		<b>Snail Project’.</b> ii) It contains but not limited to the following; a) Letter of submission. b) Registration Certificate of the firm. c) Valid Trade License. d) VAT Registration Certificate. e) UpToDate Tax Return Certificate. f) Brochure of the consulting firm summarizing their area of expertise. g) Experience of the firm in similar Tasks/Assignments. h) Over all diversified experience of the firm. i) Bank Solvency Certificate. j) Last 3 (three) year’s annual turnover supported with audit report of the company. k) Availability of appropriate professionals (list of relevant professional staff, their qualification & area of expertise to be furnished). iii) All copies of documents should be duly attested. iv) Application with documents/proposal shall be delivered to the Office of Director General, Monitoring and Evaluation Sector-6, Room# 26, Building# 11, IMED. v) Consulting firm will be selected in accordance with PPA 2006 and PPR 2008 and Public Procurement Procedures issued by GOB with its updated amendments. vi) No late delivery beyond the closing date/time will be accepted. The Detailed Terms of Reference is available at the following website: <a href="http://www.imed.gov.bd">www.imed.gov.bd</a>		
19	Association with foreign firms	Not applicable		
20	The assignment will have to be completed in a single phase. The tentative start and completion deadline, reporting obligation will be specified in the TOR.			
Procuring Entity Details				
21	Name of Official Inviting Expressions of Interest	Dr. Gazi Md. Saifuzzaman		
22	Designation of Official Inviting Expressions of Interest	Additional Secretary Implementation Monitoring and Evaluation Division Ministry of Planning		
23	Address of Official Inviting Expressions of Interest	Block # 11, Room # 26, Implementation Monitoring and Evaluation Division (IMED), Ministry of Planning, Sher-e-Bangla Nagar, Agargaon, Dhaka-1207  (Attention: ( <a href="mailto:sukur.ali@imed.gov.bd">sukur.ali@imed.gov.bd</a> , <a href="#">Director General</a> ))		
24	Contact details Official Inviting Expressions of Interest	Tel. +88029180726	Fax. +88029180765	E-mail: <a href="mailto:addl_secy_admn@imed.gov.bd">addl_secy_admn@imed.gov.bd</a>
25	The procuring entity reserves the right to accept or reject all EOI’s.			

**Dr. Gazi Md. Saifuzzaman**

Additional Secretary  
Implementation Monitoring and Evaluation Division  
Ministry of Planning  
Planning Commission Campus  
Sher-e-Bangla Nagar, Dhaka  
e-mail: [addl\\_secy\\_admn@imed.gov.bd](mailto:addl_secy_admn@imed.gov.bd)