

Terms of Reference (TOR)

For

Impact study of the project

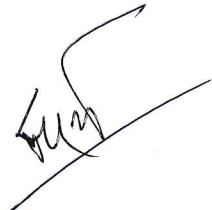
Expansion of Dhaka Shishu (Child) Hospital



Monitoring and Evaluation Sector-5

Implementation Monitoring and Evaluation Division

Ministry of Planning



Terms of Reference (TOR)

01.	Name of the Project	:	Expansion of Dhaka Shishu (Child) Hospital		
02.	Sponsoring Ministry/Division	:	Ministry of Health and Family Welfare(MOHFW) /Health Service Division (HSD)		
03.	Executing Agency	:	Department of Health Services Dhaka Shishu Hospital		
04.	Location of the Project	:	Division	District	Upazila
			Dhaka	Dhaka	Agargaon
05.	Estimated Cost (In Lakh taka)	:	Original	Revised	
	(a) Total	:	2375.16		
	(b) GOB	:	1425.15	-	
	(c) Equity (DSH)	:	950.01	-	
06.	Implementation Period	:	Original	Revised	
	(a) Date of Commencement	:	July 2010	July 2010	
	(b) Date of Completion	:	June 2013	December 2014	

07. Objectives of the Project:

The overall objectives of the project is to improve child health in terms of quality service delivery and development of skill manpower, to furnish the objective physical facilities of Dhaka Shishu Hospital will be strengthened

08. Major components of the project:

- 3506.41sqm Main Building
- 1000KVA Substation
- 300KVA Generator
- 10HP centrifugal pump
- 2No. Lift
- 50 ton Split type AC
- Internal Road and Drainage
- Rain water harvesting and 20,000 gallon Capacity underground reservoir

09. TOR of the current Assignment:

- (a) Details of the project (background, purpose, approval /revision, funding issues, etc.) analysis and review;
- (b) Collection and analysis of overall and detailed component wise progress of the project (physical and financial) using table, graph, chart etc;
- (c) Analysis and review the progress of the Project in respect to project objective;

- (d) Examination whether PPA-2006 and PPR-2008, and guidelines of development partners for Procurement was followed in the procurement process (In this case it is mandatory to evaluate tender process and evaluation);
- (e) Analyzing and making observation whether quantity of goods, works and services are procured as per BoQ, quality is ensured as per specification (in this case, samples are to be collected from field level and tested from reputed laboratory. Moreover, data are to be collected with field inspection through Individual Interview, Key Informant Interview (KII), and Focus Group Discussion (FGD);
- (f) Analyzing and making observation on different complexities like delay in fund release, delay in procurement, limitations in management, causes of increase of project cost and implementation period, social and environmental impact of the project;
- (g) SWOT analysis of the Project; in this case, strength, weakness, opportunity and threats have to be identified and discussed;
- (h) Whether the project objectives have been done properly according to DPP, if not, then it is a thorough analysis and review;
- (i) After completion of the Project to sustain created infrastructure/ opportunities have to make recommendations;
- (j) Making major findings on overall project's implementation status;
- (k) Making recommendations in the light of findings and making recommendation in making such projects in future;
- (l) All reports submitted by consultancy firm should be in bangla (Nikosh font). But as per contract certain final report submitted in English;
- (m) Impact study should be done following by a certain methodology;
- (n) Impact study circular of IMED should be followed;
- (o) Compare the performance of DSH with other such public facility and assess future demand of any child hospital under GOB;
- (p) Other tasks assigned by the procuring entity (IMED).

10. Qualification of Firm and Consultants:

Sl. No.	Consulting Firm and Consultants	Educational Qualification	Experience
A)	Consulting Firm	N/A	<ul style="list-style-type: none"> At least 3 (three) year working experience in relevant field.
B)	i) Team Leader cum Evaluation Expert	Minimum Masters/MBA in M&E	<ul style="list-style-type: none"> At least 10 (ten) years working experience in research/study/M&E or such other relevant field; Experience in conducting at least 1(one) monitoring &/or evaluation;

Sl. No.	Consulting Firm and Consultants	Educational Qualification	Experience
			<ul style="list-style-type: none"> • Must have knowledge on the PPA 2006 and PPR 2008; • Must have report writing and presentation skill; • Working experience in project implementation or project monitoring is preferable; • MBA in M&E will be given preferences; • Should have knowledge on ADP project implementation Modalities;
	ii) Pediatric Expert	Minimum Medical Graduate and masters or equivalent in any field of pediatrics	<ul style="list-style-type: none"> • At least 5 years Working Experience in relevant field; • Working experience in project implementation for the HNP Sector; • Should have adequate knowledge on Child hospital/Pediatric Corner of any secondary/tertiary Hospital; • Must have knowledge on the PPA 2006 and PPR 2008; • Working experience in monitoring and evaluation studies is preferable.
	iii) Civil Engineer	B.Sc in Civil Engineering	<ul style="list-style-type: none"> • At least 5 (five) year working experience in relevant field; • Experience in building construction, testing the quality of building materials etc. • Experience in PPA-2006 & PPR-2008; • Working experience in construction supervision, monitoring and evaluation for at least 3 years; • Computer skills and report writing ability
	iv) Socio-Economic Specialist	<ul style="list-style-type: none"> • Master degree in Sociology/Economics /Social Science/ Development Studies; 	<ul style="list-style-type: none"> • At least 5 (five) year experience in conducting socio-economic research/study;

11. Deliverables of the consulting farm:


SL. No.	Title of Report	Time of Submission	Comments
1.	Inception Report	within fifteen(15) days after signing of contract agreement	
2.	1 st draft report	within eighty(80) days after signing	

SL. No.	Title of Report	Time of Submission	Comments
		of contract agreement	
3.	2 nd draft report	within hundred (100) days after signing of contract agreement	
5.	Final Report (in Bengali and English)	within hundred and ten (110) days after signing of contract agreement	

12. The client will provide the following project related documents; if available;

The client will provide the following project related documents; if available;

- i) Project document and project related various report (i.e. DPP/RDPP/Project completion report);
- ii) Provide assistance to communicate with stakeholders.


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 কাজী দেলোয়ার হোসেন
 পরিচালক
 বাস্তবায়ন পরিবীক্ষণ ও মূল্যায়ন বিভাগ
 পরিকল্পনা মন্ত্রণালয়
 গণপ্রজাতন্ত্রী বাংলাদেশ সরকার