

Government of the People's Republic of Bangladesh
Ministry of Planning
Implementation Monitoring & Evaluation Division (IMED)
Sher-e-Bangla Nagar, Dhaka-1207
www.imed.gov.bd

Request for Expression of Interest (REOI)
Contract Package No./SR-54 (In-depth)

01	Division	Implementation Monitoring and Evaluation Division
02	Agency	Implementation Monitoring and Evaluation Division
03	Procuring Entity Name	Secretary, Implementation Monitoring and Evaluation Division
04	Procuring Entity Code	-
05	Procuring Entity District	Dhaka
06	Expression of Interest for Selection of	Consulting Firm (National)
07	EoI Ref No	No.21.00.0000.008.99.002.23-08
08	Date	26.09.2023

Key Information

09	Procurement Method	Fixed Budget Selection (FBS)
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Funding Information

10	Budget and Source of Funds	Revenue Budget	Government
11	Development Partners	Not applicable	

Particular Information

12	Project /Programme Code	N/A.	
13	Project Name	Establishment of IT/Hi-Tech Park at District Level (12 Districts) (1 st Revised)	
14	EOI Closing Date and Time	Date: 11/10/2023	Time: 02.00pm
15	Brief Description of Assignment	The firm will conduct In-depth evaluation according to approved Terms of References (TOR). The objective of this assignment to conduct In-depth Monitoring of the project titled “ Establishment of IT/Hi-Tech Park at District Level (12 Districts) (1st Revised) ” in all aspects in collaboration with project personnel and all potential stakeholders. The findings of the proposed study will show the effectiveness of the project, how far changes created in the livelihood of beneficiaries as well as in the society due to the project and the recommendations made by the consulting firm would be a guideline to direct the project on right track and help to implement similar project in future.	
16	Experience, Resources and Delivery Capacity Required of firm	At least 03 years experience in conducting research or relevant (In-depth Monitoring) studies.	

17	Other Details	Interested Firms are hereby invited to submit Expression of Interest (EoI) containing printed brochures (showing organizational identity, details of professionalism for the task assigned, strength of professionals and firms and background), Valid Documents, bank solvency showing managerial and financial standing (according to PPA 2006 and PPR 2008), Legal Trade license, VAT Registration Certificate, Valid TIN number & Tax Certificate, Nationality Certificate of Authorized person, Voter ID Card of authorized person. The Detailed Terms of Reference will be available upon request either through e-mail (addl_secy_admn@imed.gov.bd/rahima.khatun@imed.gov.bd/moyazzem.hossain@imed.gov.bd) in person from the address provided below.
18	Association with foreign firms	Not applicable
19	The assignment will be completed in a single phase. The tentative start and completion deadline, reporting obligation will be specified in the ToR.	

Procuring Entity Details				
20	Name of Official Inviting Expressions of Interest	Dr. Gazi Md. Saifuzzaman		
21	Designation of Official Inviting Expressions of Interest	Additional Secretary (Admin) Implementation Monitoring and Evaluation Division (IMED), Ministry of Planning.		
22	Address of Official Inviting Expressions of Interest	Block # 12, Room # 20, Implementation Monitoring and Evaluation Division (IMED), Ministry of Planning, Sher-e-Bangla Nagar, Agargaon, Dhaka-1207.		
23	Contact details Official Inviting Expressions of Interest	Tel. +8802 9180726	Fax. +8802 9180765	E-mail: addl_secy_admn@imed.gov.bd
24	The procuring entity reserves the right to accept or reject all EoI's.			

Dr. Gazi Md. Saifuzzaman
Additional Secretary (Admin)
Block # 12, Room # 20
IMED, Ministry of Planning
Sher-e-Bangla Nagar, Agargaon, Dhaka-1207.