

Government of the People's Republic of Bangladesh
Ministry of Planning
Implementation Monitoring & Evaluation Division (IMED)
Sher-e-Bangla Nagar, Dhaka-1207
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Request for Expression of Interest (REOI)
Contract Package No. SR-50/Sector-8 (A)

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| 01 | Ministry/Division: | Implementation Monitoring and Evaluation Division |
| 02 | Agency: | Implementation Monitoring and Evaluation Division |
| 03 | Procuring Entity Name: | Secretary, Implementation Monitoring and Evaluation Division |
| 04 | Procuring Entity Code: | Not applicable |
| 05 | Procuring Entity District: | Dhaka |
| 06 | Expression of Interest for Selection of | Consulting Firm (National) |
| 07 | EOI Ref No | File No.21.00.0000.008.99.002.23.08 |
| 08 | Date | 26/09/2023 |

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| Key Information | | |
| 09 | Procurement Method | Fixed Budget Selection (FBS) |

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| Funding Information | | | |
| 10 | Budget and Source of Funds | Revenue Budget | Government |
| 11 | Development Partners | Not applicable | |

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| Particular Information | | | |
| 12 | Project / Programme Code (if applicable) | Not applicable | |
| 13 | Project / Programme Name (if applicable) | Establishment of Greenbelt, Eco-restoration and Eco-Tourism Development in Cox's Bazar District. | |
| 14 | EOI Closing Date and Time | Date: 11.10.2023 | Time: 2:00 pm |
| 15 | Submission | Director General, Sector-08, Implementation Monitoring and Evaluation Division, Ministry of Planning. | |

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| Particular Information | | |
| 16 | Brief Description of Assignment | The firm will conduct 'In-depth Monitoring' depending on approved TOR. The objective of this assignment is to conduct In-depth Monitoring of the project named " Establishment of Greenbelt, Eco-restoration and Eco-Tourism Development in Cox's Bazar District " in all aspects in collaboration with project personnel and all potential stakeholders. The findings of the proposed study will show the relevance, effectiveness, efficiency, sustainability, quality of the work. The study will also explore how far changes created and how the livelihood of beneficiaries as well as in the society is benefitted due to the establishment. The consulting firm will also identify the limitations, challenges, shortfall or any other issues during the project implementation. Based on the finding, the recommendations made by the consulting firm would be a guideline to direct in project selection, preparation and implementation of similar nature of project in future. |
| 17 | Required Experience, Resources and Delivery Capacity Required of firm | a) The firm should have at least 03 (three) years' experiences in conducting in-depth monitoring of on-going project. b) Educational qualification and professional experience of manpower is required. |

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| 18 | Other Details (if applicable) | a) Application with documents/proposal shall be submitted in sealed envelope marked with “EOI for in-depth monitoring of the project “Establishment of Greenbelt, Eco-restoration and Eco-Tourism Development in Cox’s Bazar District” ” b) It contains but not limited to the following; a) Letter of submission b) Registration Certificate of the firm c) Valid Trade License d) VAT Registration Certificate e) Up To Date Tax Return Certificate f) Brochure of the consulting firm summarizing their area of expertise g) Experience of the firm in similar Tasks/Assignments h) Over all diversified experience of the firm i) Bank Solvency Certificate j) Last 3 (three) year’s annual turnover supported with audit report of the company k) Availability of appropriate professionals (list of relevant professional staff, their qualification & area of expertise to be furnished). c) All copies of documents should be duly attested. d) Application with documents/proposal shall be delivered to the Office of Director General, Monitoring and Evaluation Sector-8, Room# 06, Building# 17, IMED. e) Consulting firm will be selected in accordance with PPA 2006 and PPR 2008 and Public Procurement Procedures issued by GOB with its updated amendments. f) No late delivery beyond the closing date/time will be accepted. g) The Detailed Terms of Reference is available at the following website: www.imed.gov.bd | | |
| 19 | Association with foreign firms | Not applicable | | |
| 20 | The assignment will be completed in a single phase. The tentative start and completion deadline, reporting obligation will be specified in the RFP. | | | |
| Procuring Entity Details | | | | |
| 21 | Name of Official Inviting Expressions of Interest | Dr. Gazi Md. Saifuzzaman | | |
| 22 | Designation of Official Inviting Expressions of Interest | Additional Secretary (Admin) Implementation Monitoring and Evaluation Division Ministry of Planning. | | |
| 23 | Address of Official Inviting Expressions of Interest | Block-12, Room- 20 Administartion-2 Section IMED, Ministry of Planning Sher-E-Bangla Nagar, Dhaka-1207 | | |
| 24 | Contact details Official Inviting Expressions of Interest | Tel. +88029180726 | Fax. +88029180749 | E-mail: addl_secy_admn@imed.gov .bd |
| 25 | The procuring entity reserves the right to accept or rejects all EOI. | | | |

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