

Government of the People's Republic of Bangladesh
Ministry of Planning
Implementation Monitoring & Evaluation Division (IMED)
Sher-e-Banglanagar, Dhaka-1207
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Request for Expression of Interest (REOI)
Contract Package No. # Sector-1/SR-2

01	Ministry/Division:	Implementation Monitoring and Evaluation Division
02	Agency:	Implementation Monitoring and Evaluation Division
03	Procuring Entity Name:	Secretary, Implementation Monitoring and Evaluation Division
04	Procuring Entity Code:	N/A
05	Procuring Entity District:	Dhaka
06	Expression of Interest for Selection	Consulting Firm (National)
07	EOI Ref No	File No.21.00.0000.008.99.002.23-08
08	Date	26-09-2023

Key Information		
09	Procurement Method	Fixed Budget Selection (FBS)

Funding Information		
10	Budget and Source of Funds	Revenue Budget (GoB)
11	Development Partners	Not applicable

Particular Information		
12	Project / Programme Code (if applicable)	Not applicable
13	Project / Programme Name (if applicable)	Construction of Administrative Convention Centre at Khulna
14	EOI Closing Date and Time	Date: 11/10/2023 Time: 2.00 PM
15	EOI submission Place	Md. Musleh Uddin Chief (Additional Secretary) Block-11, Room- 14 Monitoring and Evaluation Sector -1 Implementation Monitoring and Evaluation Division Contact Number: +88 02 9180679 Email: musleh.uddin@imed.gov.bd

Particular Information		
16	Brief Description of Assignment	The firm will conduct In-depth Monitoring depending on approved ToR. The objective of this assignment is to conduct in-depth Monitoring of the Construction of Administrative Convention Centre at Khulna in all aspects with the collaboration of project personnel and other stakeholders. To conduct the assignment the firm will review & present project related information (Background, Objectives, Status of project Approval/Revision, mode of financing & other relevant issues etc). The firm will also collect, review, analyze and present with graphical/tabular form of data in regards to overall progress &

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		component wise implementation progress (physical and financial) of the project. The recommendations made by the consulting firm would be a guideline to implement this project as well as other similar project in future.		
17	Experience, Resources and Delivery Capacity of the firm	At least 3 (Three) year working experience in relevant field as Consulting Firm.		
18	Other Details (if applicable)	<p>Interested Firms are hereby invited to submit EOI containing (i) printed brochures (showing organizational identity and background, relevant experience), (ii) The potential applicant's experience, resources, professional manpower and ability to provide services as proof of eligibility for the job described, (iii) Educational qualifications and professional experience of the required manpower, (iv) Updated Income Tax Certificate, (v) Updated Trade License, (vi) Legal Documents for annual turnover, (vii) Bank Solvency certificate showing managerial and financial standing (according to PPA 2006 and PPR 2008), (viii) VAT Registration Certificate, (ix) Attach firm profile along with all attested certificates. and (x) Continuous page numbering with table of content.</p> <p>The detailed Terms of Reference will be available upon request either through e-mail (musleh.uddin@imed.gov.bd; nishat.jahan@imed.gov.bd; azgor33juimed@gmail.com) or in person from the address provided below.</p>		
19	Association with foreign firms is	Not applicable.		
20	The assignment is to be completed in a single phase. The tentative start and completion deadline, reporting obligation will be specified in the ToR.			
Procuring Entity Details				
21	Name of Official Inviting Expressions of Interest	Dr. Gazi Md. Saifuzzaman		
22	Designation of Official Inviting Expressions of Interest	Additional Secretary Implementation Monitoring and Evaluation Division Ministry of Planning		
23	Address of Official Inviting Expressions of Interest	Chief (Additional Secretary) Monitoring and Evaluation Sector -1 Block-11, Room- 14 Implementation Monitoring and Evaluation Division (IMED) Ministry of Planning.		
24	Contact details Official Inviting Expressions of Interest	Tel. 9180726	Fax. 9180765	E-mail: addl_secy_admn@imed.gov.bd
25	The procuring entity reserves the right to accept or rejects all EoI's.			

Dr. Gazi Md. Saifuzzaman
Additional Secretary
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