

Government of the People's Republic of Bangladesh
Ministry of Planning
Implementation Monitoring & Evaluation Division (IMED)
Sher-e-Bangla Nagar, Dhaka-1207
Website: www.imed.gov.bd

Request for Expression of Interest (REOI)
Contract Package No. SR-17/Sector-8(B)

01	Ministry/Division:	Ministry of Planning/Implementation Monitoring and Evaluation Division
02	Agency:	Implementation Monitoring and Evaluation Division
03	Procuring Entity Name:	Secretary, Implementation Monitoring and Evaluation Division
04	Procuring Entity Code:	N/A
05	Procuring Entity District:	Dhaka
06	Expression of Interest for Selection of	Consulting Firm (National) who will serve the service mentioned in section 16
07	EOI Ref No	File No.21.00.0000.008.99.002.23-09
08	Date	26/09/2023

Key Information		
09	Procurement Method	Fixed Budget Selection (FBS)

Funding Information			
10	Budget and Source of Funds	Revenue Budget	Government
11	Development Partners	Not applicable	

Particular Information			
12	Project / Programme Code (if applicable)	N/A	
13	Project / Programme Name (if applicable)	"Second Chittagong Hill Tracts Rural Development Project (CHTRDP-II)" (2 nd Revised (PMO Part))	
14	EOI Closing Date and Time	Date: October 11, 2023	Time: 2:00 pm
15	EOI Submission Place	Rabbi Miah Director General (Joint Secretary) Sector-8, Block-17, Room- 06 Implementation Monitoring and Evaluation Division Ministry of Planning.	

Particular Information		
16	Brief Description of Assignment	The firm will conduct In-depth Monitoring depending on approved TOR. The objective of this assignment to conduct Impact Evaluation of the project "Second Chittagong Hill Tracts Rural Development Project (CHTRDP-II)" (2 nd Revised (PMO Part)) in all aspects in collaboration with project authority, concern Ministry/Division, Agencies and all potential stakeholders. The findings of the proposed study will show the effectiveness of the project, how far changes created in the livelihood of beneficiaries as well as in the society due to the project and the recommendations made by the consulting firm would be a guideline to direct the project on right track and help to implement similar project in future.
17	Required Experience, Resources and	The farm should have at least 03 (three) years experiences in conducting in-depth monitoring of ongoing project, project evaluation and study.

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	Delivery Capacity Required of firm		
18	Other Details (if applicable)	<p>a) Application with documents/proposal shall be submitted in sealed envelope marked with “EOI for in-depth monitoring of the project “Second Chittagong Hill Tracts Rural Development Project (CHTRDP-II)” (2nd Revised (PMO Part) It contains but not limited to the following; a) Letter of submission</p> <p>b) b) Registration Certificate of the firm c) Valid Trade License d) VAT Registration Certificate e) Up To Date Tax Return Certificate f) Brochure of the consulting firm summarizing their area of expertise g) Experience of the firm in similar Tasks/Assignments h) Over all diversified experience of the firm i) Bank Solvency Certificate j) Last 3 (three) year’s annual turnover supported with audit report of the company k) Availability of appropriate professionals (list of relevant professional staff, their qualification & area of expertise to be furnished).</p> <p>c) All copies of documents should be duly attested.</p> <p>d) Application with documents/proposal shall be delivered to the Office of Director General, Monitoring and Evaluation Sector-8, Room# 06, Building# 17, IMED.</p> <p>e) Consulting firm will be selected in accordance with PPA 2006 and PPR 2008 and Public Procurement Procedures issued by GOB with its updated amendments.</p> <p>f) No late delivery beyond the closing date/time will be accepted.</p> <p>The Detailed Terms of Reference is available at the following website: www.imed.gov.bd</p>	
19	Association with foreign firms	Not applicable	
20	The assignment will be completed in a single phase. The tentative start and completion deadline, reporting obligation will be specified in the TOR.		
Procuring Entity Details			
21	Name of Official Inviting Expressions of Interest	Dr. Gazi Md. Saifuzzaman	
22	Designation of Official Inviting Expressions of Interest	Additional Secretary (Admin) Implementation Monitoring and Evaluation Division Ministry of Planning.	
23	Address of Official Inviting Expressions of Interest	Block-12, Room- 20 Implementation Monitoring and Evaluation Division (IMED), Ministry of Planning, Sher-E-Bangla Nagar, Dhaka-1207	
24	Contact details Official Inviting Expressions of Interest	Tel. +88029180726	E-mail: addl_secy_admn@imed.gov.bd
25	The procuring entity reserves the right to accept or rejects all EOI’s.		

Dr. Gazi Md. Saifuzzaman
Additional Secretary (Admin)
IMED, Ministry of Planning
Planning Commission Campus

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