

Government of the People's Republic of Bangladesh  
Ministry of Planning  
Implementation Monitoring & Evaluation Division (IMED)  
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### Request for Expression of Interest (REOI)

Contract Package No: SR-09/ Sector-4(B)

01	Ministry/Division:	Ministry of Planning/ Implementation Monitoring and Evaluation Division
02	Agency:	-
03	Procuring Entity Name:	Secretary, Implementation Monitoring and Evaluation Division
04	Procuring Entity Code:	N/A
05	Procuring Entity District:	Dhaka
06	Expression of Interest for Selection of	Consulting Firm (National)
07	EOI Ref No	21.00.0000.008:99.002.23-08
08	Date	26 September 2023

Key Information		
09	Procurement Method	Fixed Budget Selection (FBS)

Funding Information		
10	Budget and Source of Funds	Revenue Budget (GOB)
11	Development Partners	Not applicable

Particular Information			
12	Project / Program Code	Not applicable	
13	Project Name	<b>Infrastructure development and strengthening of Bangladesh institute of research and training on applied nutrition (BIRTAN) (2<sup>nd</sup> revised).</b>	
14	EOI submission Closing Date and Time	Date: 11 October 2023	Time: 2.00 PM
		Note: EOI Documents Submitted after Closing Date and Time shall not be accepted.	

Particular Information		
16	Brief Description of Assignment	<p>The objective of this assignment is to conduct impact evaluation of <b>“Infrastructure development and strengthening of Bangladesh institute of research and training on applied nutrition (BIRTAN) (2<sup>nd</sup> revised)”</b> project. This assignment should be done according to approved TOR.</p> <p>The firm will investigate if the works were done, goods were procured and service was received in compliance with the target stated in Development Project Proposal (DPP) &amp; concern BOQ or Specification. The firm will also investigate if all procurement under the project were processed in compliance with PPA-2006 and PPR-2008 and done with due approval.</p> <p>The firm will submit a report showing progress of the project in articles/graphs/tables with the analyzation of the following:</p> <ul style="list-style-type: none"> <li>• Static data of the project;</li> <li>• Background of the project;</li> <li>• Amendment of the project;</li> <li>• Strength, weakness, opportunities and threats of the project;</li> <li>• Outcome-level Achievement of the project;</li> <li>• Methods of implementation of the project;</li> <li>• Sustainability of project result;</li> <li>• Operation and maintenance of created facilities;</li> <li>• Comparison of Baseline and latest data;</li> <li>• Achievement of the project in terms of BCR and IRR; and</li> <li>• Year-based Audits and objections.</li> </ul> <p>After all, in the report the firm will show that what and how much impact the project has in project areas and suggest which measures requires to do sustain the impact.</p>
17	Required Experience, Resources and Delivery Capacity of the firm	At least 03 (Three) years working experience of conducting in-depth monitoring or impact evaluation of development project.
18	Other Details	<p>Interest to conduct the above mentioned Assignment must be expressed with a printed brochure containing:</p> <ul style="list-style-type: none"> <li>• A letter expressing Interest to conduct the above mentioned Assignment;</li> <li>• Organizational identity, background and experience;</li> <li>• Available professionals in compliance with the TOR, their academic qualification and experience in the relevant field;</li> <li>• Legal Documents like updated Trade license, VAT Registration Certificate, Valid TIN Certificate, Nationality Certificate of Authorized person, Voter ID Card of authorized person;</li> <li>• Bank Solvency showing managerial and financial capability;</li> </ul> <p>All copies of documents should be duly attested. Application with documents/proposal shall be delivered to:</p> <p style="text-align: right;">The Office of Director General Monitoring and Evaluation Sector-4</p>

		Room: 14, Building: 12, IMED.	
		Consulting firm will be selected in accordance with PPA 2006 and PPR 2008 and Public Procurement Procedures issued by GOB with its updated amendments. The Detailed Terms of Reference is available at the following website: <a href="http://www.imed.gov.bd">www.imed.gov.bd</a>	
19	Association with foreign firms	Not applicable	
20	The assignment will have to be completed in a single phase. Tentative date for commencement and completion of this assignment will be notified in the RFP.		
Procuring Entity Details			
21	Name of Official Inviting Expressions of Interest	Dr. Gazi Md. Saifuzzaman	
22	Designation of Official Inviting Expressions of Interest	Additional Secretary (Administration) Implementation Monitoring and Evaluation Division	
23	Address of Official Inviting Expressions of Interest	Block-12, Room-20 Administration Section IMED, Ministry of Planning.	
24	Contact details of the Official Inviting Expressions of Interest	Tel. +88029180726	E-mail: addl_secy_admn@imed.gov.bd
25	The procuring entity reserves the right to accept or reject any EOI.		

Dr. Gazi Md. Saifuzzaman  
Additional Secretary (Admin)  
IMED, Ministry of Planning  
Sher-e-Bangla Nagar, Dhaka.