

Government of the People's Republic of Bangladesh
Ministry of Planning
Implementation Monitoring & Evaluation Division (IMED)
Sher-e-Bangla Nagar, Dhaka-1207
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Request for Expression of Interest (REOI)

Contract Package No: SR-3/ Sector-01(B)

01	Ministry/Division:	Ministry of Planning/ Implementation Monitoring and Evaluation Division
02	Agency:	-
03	Procuring Entity Name:	Secretary, Implementation Monitoring and Evaluation Division
04	Procuring Entity Code:	N/A
05	Procuring Entity District:	Dhaka
06	Expression of Interest for Selection of	Consulting Firm (National)
07	EOI Ref No	21.00.0000.009.99.001.24-16
08	Date	08 September 2024

Key Information

09	Procurement Method	Fixed Budget Selection (FBS)
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Funding Information

10	Budget and Source of Funds	Revenue Budget (GOB)
11	Development Partners	Not applicable

Particular Information

12	Project / Program Code	Not applicable	
13	Project Name	Modernization and Capacity Enhancement of BREB Network (Khulna Division).	
14	EOI submission Closing Date and Time	Date: 23 September 2024.	Time: 2.00 PM.
		Note: EOI Documents Submitted after Closing Date and Time shall not be accepted.	




Particular Information		
15	Brief Description of Assignment	<p>The objective of this assignment is to conduct In-depth monitoring of Modernization and Capacity Enhancement of BREB Network (Khulna Division) project. This assignment should be done according to approved TOR.</p> <p>The firm must visit 60% of total project sites/areas physically.</p> <p>The firm will investigate if the works are being done, goods are being procured and service is being received in compliance with the target stated in Development Project Proposal (DPP) & concern BOQ or Specification. The firm will also investigate if all procurement under the project are being processed in compliance with PPA-2006 and PPR-2008 and done with due approval.</p> <p>The firm will submit a report showing progress of the project in articles/graphs/tables with the analyzation of the following:</p> <ul style="list-style-type: none"> • Static data of the project; • Background of the project; • Amendment of the project; • Strength, weakness, opportunities and threats of the project; • Output-level Achievement of the project; • Methods of implementation of the project; • Sustainability of project result; • Operation and maintenance of created facilities. <p>After all, in the report the firm will express it's observations and suggest measures for proper implementation of remaining targets.</p>
16	Required Experience, Resources and Delivery Capacity of the firm	<ul style="list-style-type: none"> • At least 05 (Five) years working experience in general; • At least 03 (Three) years working experience in conducting in-depth monitoring or impact evaluation of project.
17	Other Details	<p>Interest to conduct the above mentioned Assignment must be expressed with a printed brochure containing:</p> <ul style="list-style-type: none"> • A letter expressing Interest to conduct the above mentioned Assignment; • Attested Organizational profile; • Details of experience; • Academic qualification and professional experience in the relevant field of Necessary key persons in compliance with the TOR; • Attested Legal Documents like a) update Trade license; b) updated income tax certificate; c) Annual turn-over; & d) Bank Solvency certificate. <p>All copies of documents should be duly attested. Application with documents/proposal shall be delivered to:</p> <p style="text-align: right;">The Office of Chief (Additional Secretary) Monitoring and Evaluation Sector-1 Room: 14, Building: 11, IMED. 0.</p> <p>Consulting firm will be selected in accordance with PPA 2006 and PPR 2008 and Public Procurement Procedures issued by GOB with its updated amendments. The Detailed Terms of Reference (TOR)</p>



		its updated amendments. The Detailed Terms of Reference (TOR) is available at the following website: www.imed.gov.bd .	
18	Association with foreign firms	Not applicable	
19	The assignment will have to be completed in a single phase. Tentative date for commencement and completion of this assignment will be notified in the RFP.		
Procuring Entity Details			
20	Name of Official Inviting Expressions of Interest	Md. Zahir Raihan	
21	Designation of Official Inviting Expressions of Interest	Additional Secretary (Administration) Implementation <u>Monitoring and Evaluation</u> Division	
22	Address of Official Inviting Expressions of Interest	Block-12, Room-20 Administration Section IMED, Ministry of Planning.	
23	Contact details of the Official Inviting Expressions of Interest	Tel. +88029180726	E-mail: adl_secy_admn@imed.gov.bd
24	The procuring entity reserves the right to accept or reject any EOI.		

Md. Zahir Raihan
Additional Secretary (Admin)
IMED, Ministry of Planning
Sher-e-Bangla Nagar, Dhaka.


মুহাম্মদ মাহবুব হোসেন
মূল্যায়ন কর্মকর্তা
বাস্তবায়ন পরিবীক্ষণ ও মূল্যায়ন বিভাগ
পরিকল্পনা মন্ত্রণালয়
গণপ্রজাতন্ত্রী বাংলাদেশ সরকার